

# REPORT TO THE CFS VOLUNTEERS ASSOCIATION

## CFS Foundation Inc.

### Membership of the Management Committee of the CFS

During 2008-2009 membership of the Management Committee was:

- Euan Ferguson AFSM, the Chief Officer (CO) of the SA Country Fire Service
- Ray Dundon (Chairperson) appointed by the SAFECOM Board, nominated by the SACFS Chief Officer
- Vince Monterola AM, AFSM, appointed by the SAFECOM Board, nominated by the SACFS Chief Officer (joined in March 2009)
- Robin Holmes AFSM and David McGowan PSM, appointed by the SA Fire and Emergency Services Commission (SAFECOM) Board, nominated by the CFS Volunteers Association ;
- Joel Schirmer, Executive Officer and CFS Business Manager.
- Russell Peate chose to retire from the Committee during the year.

### Financial summary

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Opening balance of cash reserves of the Foundation (1 July 2008)		\$ 374,415
Add: Donations received		
Gold Coin for Geoff appeal	14,671	
Other donations	<u>3,592</u>	38,924
Interest received		<u>10,402</u>
Total receipts		\$ 49,326
Less: Grants made in accordance with the Foundation's Objectives:		
Gold Coin for Geoff appeal		(21,000)
Donations to support and injured firefighter		(1,000)
Other payments including audit and legal fees		<u>(1,576)</u>
Total payments		<u>( 23,576)</u>
Closing balance of cash reserves of the Foundation (30 June 2009)		<u>400,165</u>

NB: The cash reserves are invested in interest-bearing accounts.

### SACFS support to the Foundation

The Foundation recognises the support of the SA CFS in:

- Secretarial duties including the preparation of minutes, arranging meetings and other administrative matters (and a special thanks to Evelyn Dunncliff for her support offered to the Foundation) : and

- The administration of the cash reserves, the recording and reporting of the financial information and the preparation of the financial statements presented to the Committee at regular Committee meetings, and the preparation of annual financial
- Preparation of the financial statements which are subject to audit by Accru – Harris Orchard, registered auditors. (thanks to Joel Schirmer for completing these)

### **Summary of activities of the Foundation Committee**

During the year ending 30 June 2009, the Foundation Management Committee members attended meetings in Adelaide and:

- Received donations in lieu of flowers in respect to funeral services of past members of the CFS, and other donations through direct contact with the Foundation and through the Community Matters web site.
- Made payments to a CFS volunteer following the collections under the Gold Coin for Geoff, started last year.
- Made a payment to another CFS volunteer injured in the SA response to the Victorian fires.
- Sought to recruit the services of an Executive Officer for the Foundation which provides a dedicated resource to progress the objectives of the Foundation and significantly improve the networking ability and therefore the fundraising potential in the future. This is probably the most significant operational change to the Foundation this year.
- Appointed Vince Monterola to the Committee during the year, and appointed him Chair of the Committee at the end of the year.
- Recruited additional resources to assist the Foundation. At the end of the financial year, the Committee appointed Elizabeth Davis, as the Executive Officer of the Foundation, to progress the strategic plan, and a program for accessing financial and other resources for the benefit of the Foundation. The Executive Officer will be funded from the financial resources of the Foundation.

### **Program for 2009/10**

After serving for 10 years with the Foundation Management Committee, David Mc Gowan has chosen to retire from the Foundation in October 2009. David is to be replaced (to the extent that a person like David can be replaced) by a CFSVA representative to be elected at the CFSVA AGM in October 2009. This represents David's last formal direct tie to the CFS, bringing that chapter to a close after 39 years. We hope that David will still have indirect involvement for some time to come. David's service was acknowledged with a small presentation at the conclusion of the Foundation Committee meeting on 9 October 2009.

Ray Dundon retired as Chair during 2008/09 and seeks retirement from the Committee during 2009/10. Ray commenced his service on the committee through appointment to the previous CFS Board. The Committee will seek the endorsement of the SAFCOM Board for a replacement for Ray in due course.

During the current financial year, the Foundation Management Committee will continue to seek ways to enhance the ability to source donations through the activities directed

by the new Executive Officer, and secure additional funds to advance the activities of the Foundation. To that end, a logo is to be developed, and a new five year plan and budget will be prepared during 2009/10.

***David McGowan PSM***

***Robin Holmes AFSM***

***9 October 2008***